



Dr. ALİ EVLİCE

DATA SUBJECT APPLICATION FORM

DESCRIPTION

The 11th article of Turkish Law called “Kişisel Verileri Koruma Kanunu”(translated as Personal Data Protection Law) (hereinafter shortly called as “Law”) states that data subject has the right to apply to data controller in order to get information about his or her processed personal data.

Article 13th of the Law and Personal Data Protection Authority (which is the regulatory authority of the Turkish Republic) (hereinafter shortly called as “Authority”) determines a specific method to do this aforementioned application.

Therefore the application may be done by using the following methods;

1. Direct application of the data subject to the data controller in a written form,
2. Application done by the data subject through public notary,
3. Sending an e-mail to the e-mail address or registered e-mail address of the data controller.

For our patients we, as a data controller, prepared this document in order to be used for the application. Our patients, depending on their preference, can add this document to their application. In addition, if the Authority specifies another method for the application to the data controller then that specified method may also be used by the data subject. The application of the data subject may be accepted by the data controller or it can be rejected with giving enough and clear reasoning for the rejection. The applications of data subjects will be replied at least within 30 days. If the application requires any charge than the data subject should pay the amount of charge which is determined by the Authority by a tariff.

If the application is done by a legal representative, then the general power of attorney should be added to appendix of the application.

A. Information about applying data subject:

NAME	
IDENTITY NUMBER	
MOBILE PHONE NUMBER	
E-MAIL ADDRESS	
LOCATION (ADDRESS)	

B. Other information about data subject and the demands of data subjects:


Dr. ALİ EVLİCE

<input type="radio"/> Employee	<input type="radio"/> Shareholder	<input type="radio"/> Visitor
<input type="radio"/> Client/ Patient	<input type="radio"/> Job applicant	<input type="radio"/> Other

Legal Basis of the Demand	Subject of Demand	
Article 11 of Law (Clause a)	To get information whether the data subject's personal data is processed or not	
Article 11 of Law (Clause b)	If the personal data of the data subject is processed, to get detailed information about that specific data processing	
Article 11 of Law (Clause c)	To get information about the purposes of data processing	
Article 11 of Law (Clause ç)	To get information about whether any data transfer is done domestic or abroad	
Article 11 of Law (Clause d)	Demanding revision or additional data process to be done by data controller in case where the personal data of the data subject is processed wrongfully or missing	
Article 11 of Law (Clause e)	Demanding the deletion or disposal of the processed data.	
Article 11 of Law (Clause f)	Demanding the deletion or disposal of personal data from the data controller or the third parties those whom the data are transferred, due to the fact the legal reason for the processing is no longer available	



Dr. ALİ EVLİCE

Article 11 of Law (Clause g)	In case where the data subject has material damages due to the data processing done with automatic means	
Article 11 of Law (Clause ğ)	In case where the data subject thinks that he has material damage due to the data processing	

As a data subject please choose one of the following methods as your preference of reply from data controller.

- To my address in a written form,
- With an e-mail,
- Taking the document physically from the data controller.

By filling the blanks above you, as a data subject, accept that the given information by you is completely true. If your application is done with unreal/wrong statements your application may not be taken into evaluation and in this case we, as a data controller, do not have any legal responsibility.

INFORMATION ABOUT APPLICANT

NAME / SURNAME:

DATE OF APPLICATION:

SIGNATURE